

NOTICE TO SHAREHOLDERS

Dear Shareholder,

Sub.: Transfer of Equity Shares of the Company to the Investor Education and Protection Fund (IEPF)

As you are aware, dividend declared by the Company is remitted either electronically or by sending dividend warrants to the registered address of the eligible shareholders.

As per Section 124(5) of the Companies Act, 2013, all unpaid or unclaimed dividends for a period of seven years are required to be transferred by the Company to the Investor Education and Protection Fund (IEPF) established by the Central Government. We regularly upload on our website as also on the website of the Ministry of Corporate Affairs, Government of India, full details of such unpaid or unclaimed dividends before transferring to IEPF.

Further, Section 124(6) requires that all shares in respect of which unpaid or unclaimed dividend has been transferred to IEPF, shall also be transferred to IEPF. Ministry of Corporate Affairs has notified Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 [Rules] which have come into force from September 7, 2016. The said Rules, amongst other matters, contain provisions for transfer of all shares in respect of which dividend has not been paid or claimed for seven consecutive years or more, in the name of IEPF Suspense Account.

As per the records, you have not en-cashed your dividends for seven continuous years and accordingly, in terms of the above Rules, your shares are liable to be transferred to IEPF. You are requested to immediately claim your unpaid dividends and avoid the transfer of your shares to IEPF by sending following documents to the Company or to M/s Bigshare Services Private Limited., Registrar and Transfer Agents (RTA) of the Company at the address mentioned in this letter, on or before 30.04.2023:

1. Enclosed Letter of Undertaking duly filled and signed
2. Self-attested copy of Pan Card and Address Proof
3. Copy of Cancelled Cheque
4. Signature duly attested by your banker, in the format attached

As per the above-mentioned rules, shares held in physical form are liable to be transferred to IEPF Suspense Account, by issuing duplicate share certificates and upon issue of such duplicate share certificates, the original share certificate(s) which stand registered in your name will be deemed cancelled and non-negotiable. In case the shares are held in demat form and are liable to be transferred to IEPF Suspense Account, the Company will give Delivery Instruction Slip to the Depository for transfer of shares to IEPF.

However, you can claim from IEPF Authority both unclaimed dividend amount and the shares transferred to IEPF Suspense Account by making an application in Form IEPF-5 online and send the physical copy of the same duly signed (as per registered specimen signature) along with requisite documents enumerated in the said Form IEPF-5 to the Company at its Registered

Office or to M/s Bigshare Services Private Limited, RTA of the Company for verification of your claim. We shall send a verification report to IEPF Authority for refund of the unclaimed dividend amount and transfer of the shares back to the credit of the shareholder.

In case we do not hear anything from you on this intimation letter before 30.04.2023, we shall, with a view to comply with the requirements of the said Rules, transfer the shares to IEPF Suspense Account as per procedure stipulated in the Rules, without any further notice. Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and shares transferred to IEPF Authority pursuant to the said Rules.

Please feel free to contact the Company/Bigshare Services Private Limited in case you have any queries at their following address / email / telephone number:

Sarda Energy & Minerals Ltd.
Regd. Off: 73-A, Central Avenue, Nagpur (M.H) 440018
Phone: +91-712-2722407
Email: cs@sem1.co.in, Website: www.sem1.co.in

Bigshare Services Private Limited
Office No S6 2, 6th Floor, Pinnacle Business Park
Next to Ahura Centre, Mahakali Caves Road
Andheri (East), Mumbai 400093, India
Tel. 022 - 40430200; Direct No: 022 62638205/7045454396
Email - investor@bigshareonline.com

Thanking you,

Yours faithfully,
For Sarda Energy & Minerals Limited

Sd/-
Manish Sethi
Company Secretary

23.01.2023

Note: Complete list of all cases falling due for transfer to IEPF is attached to this Notice

LETTER OF UNDERTAKING

Company: Sarda Energy & Minerals Ltd.

Reference: Folio No. _____

I/We hereby confirm that I/we have not encashed, negotiated or otherwise dealt in some of the dividend paid by the Company in last seven years, so as to create any adverse claim upon the amount of the dividend warrant(s).

In consideration of your issuing to me/us all Demand Draft(s)/Pay Order(s) in lieu of the Dividend Warrant(s) lying unclaimed/ unpaid in my/our name(s) and which are irretrievable /lost or misplaced or crediting the amounts directly to my bank account as mentioned below, I/we hereby agree and undertake to hold you harmless and to keep you protected from /against all losses, costs or damages which you may sustain or incur by reason of your issuing Demand Draft(s)/ Pay Order(s) or due to effecting direct credit to my/our bank account, due to the original Dividend Warrant(s) being, at anytime, found and presented for payment by any person or persons claiming to be the holder(s) of the Dividend Warrant(s) or in any way interested therein.

I/We further agree and undertake to return to you the original Dividend Warrants, should it be found by me/us or again come into my/our possession at any time hereafter.

	Name	Signature
First Holder		
Joint Holder 1		
Joint Holder 2		
Address of 1st Holder		

Bank account details (for electronic credit of unpaid dividends and all future dividends)

Name of Bank	
Name of Branch	
Account Number	
Account Type (Saving/ Current/ Cash Credit)	
9-digit MICR Number (Please enclose photocopy of cheque)	
11 Digit IFSC Code	

Witness 1:	Witness 2:
Name	Name
Address	Address
Signature	Signature

Note: Witness should be persons other than the family members.

ON BANK'S LETTER HEAD

TO WHOMSOEVER IT MAY CONCERN

Sub: Sign Verification

With reference to the subject, we hereby confirm that, the following bank account holder holds the bank account with us since more than last six months & his specimen signature is matching with the specimen signature registered with us.

Name of Bank Account holder:

Bank Account Number :

Name of Bank & Branch :

Phone No. of Branch :

Specimen signature of Account holder:

For _____
(Name of bank)

(Signature & bank seal)

Name:

Designation:

Employee code:

Date:

SRNO	DPID	NAME	ADD1	ADD2	ADD3	CITY	PINCODE
000001	A05078	AMBADEVI BHATTAD	C/O BHATTAD STEEL TRADERS	GANJ LINE	RAJNANDGAON		0
000002	M05213	MAYUR JAMNADAS VORA					0
000003	N03785	NITEENCHANDRA LAXMAN LIMAYE	BLDG NO - 3	FLAT NO - 4	GOPINATH NAGAR, KOTHRUD	PUNE	0
000004	N04015	NAND KISHORE BHATTAD	C/O BHATTAD STEEL TRADERS	GANJ LINE	RAJNANDGAON		0
000005	P00043	PRAKASH GAJANAN PANDE	STATE BANK OF INDIA,	AGRICULTURAL DEVELOPMENT BRANCH		AMRAVATI	0
000006	P02387	PAWAN KUMAR AGARWAL	98 Q ROAD MANSHATALLA	PO DAS NAGAR		HOWRAH	0
000007	R00070	RAMAKANT GANGARAM WALKER	FLAT NO.31,6TH FL., SHAKTI BLDG.	SIR M.V.CROSS RD., ANDHERI (E)		BOMBAY	0
000008	S00350	SURESH SAITWADEKAR	HINDUSTAN LEVER RESEARCH CENTRE	CHAKALA,ANDHERI(E)		BOMBAY	0
000009	T02568	TEJAS B PANJABI	,			AHMEDABAD	0
000010	U02223	UTTAM KUMAR AGARWAL	PO BELDANGA	COLLEGE PARA	DIST MURSHIDABAD	MURSHIDABAD	0
000011	V02032	V NATARAJAN	7/E 18TH CROSS IV MAIN	VIDYARANYAPURAM		MYSORE	0
000012	N03556	NARINDER JIT SINGH ANAND	3013/4B/ 1 - 17,	RANJIT NAGAR		NEW DELHI	100008
000013	K04339	KULDIP KUMAR MEHTA	718, GALI NO.21, IST FLOOR	SITA RAM MANSION	JOSHI ROAD, KAROL BAGH	NEW DELHI	110005
000014	IN30131320713731	UMA POPLI	10748 PRATAP NAGAR	ANDHA MUGHAL		DELHI	110007
000015	P02693	PRAMOD KANWAR KUMAR	K-44 A KALKAJI			NEW DELHI	110019
000016	V03050	VIVEK SHARMA	B-76, PHASE - 2	VIVEK VIHAR		NEW DELHI	110095
000017	V03009	VINOD KUMAR PAUL	77-B MODEL TOWN	PHAGWARA		PHAGWARA	144401
000018	K03487	KAUSHALYA DEVI MAKKAD	7 ADARSH NAGAR OPP SANYAS AASHRAM	GANDHI NAGAR		GHAZIABAD	201001
000019	A05056	ASHESH KUMAR AGARWAL	112 KOTHI KATRA TEKCHAND	ELAWAR	U P		206001
000020	A04270	AJAY KUMAR DIXIT	32/166, SHIVPURI	OPP. I.T.I, BALKESHWAR ROAD		AGRA	282004
000021	S05659	SUNIL PAMECHA	C-120, ARJUNLAL SETHE COLONY			JAIPUR	302004
000022	V03226	VEENA PAMELHA	C-120,	ARJUNLAL SETH COLONY		JAIPUR	302004
000023	R03351	RITU MAHESHWARI	SUBHASH MEDICAL STORE	GANDHI BAZAR		BHILWARA	311001
000024	R05054	RAMESH CHANDRA GUPTA	931, DASHERA SCHEME	P.O.DADABARI		KOTA	324009
000025	S04766	SHANTILAL MULJI CHITALIA	1 DIWANPARA MAIN ROAD			RAJKOT	360001
000026	D02280	DHANESHKUMAR NANALAL PUROHIT	HAVELI STREET NEAR HAVELI TAMPLE	MAHUVA PORT MAHUVA	MAHUVA	BHAVNAGAR	364290
000027	N02399	NAVINCHANDRA CHINUBHAI SHAH	845 PANCHBHAI'S POLE	GHEEKANTA ROAD		AHMEDABAD	380001
000028	R03083	RATANBEN JAIN	C/O M SHANTILAL & CO	RANGWALA MARKET		AHMEDABAD	380002
000029	V02549	VIMALCHAND JAIN	C/O M SHANTILAL & CO	RANGWALA MARKET		AHMEDABAD	380002
000030	N02253	NARENDRA R THAKKER	1338 MITHAKHALI NATRAJ RLY CROSSING	KHARAWALA MARG		AHMEDABAD	380006
000031	H02651	HASUMATI MAHESH MAHADEVIA	202 SURYADEV APARTMENT	27 MAHADEV NAGAR SOCIETY	STADIUM ROAD	NAVRANGPURA	380009
000032	M03143	MOHINI CHADHA	16 JAYANTI LAL PARK	AMBLI BOPAL RD		AHMEDABAD	380054
000033	S04699	SHAH NITINKUMAR NATHALAL	9 JAIAMBAY SOCIETY GEB	AHMEDABAD ROAD DEHGAM	DIST	AHMEDABAD	382305
000034	S02667	SATISH M DOGRA	M/7 HARIKRISHANAGAR SOCIETY	SARDARNAGAR		AHMEDABAD	382475
000035	C02799	CHITRALEKHA JAYESH VORA	MADVI NE POLE,	NEAR OLD POST OFFICE,	KADI (N GUJ)	MEHSANA	382715
000036	R04403	RAJENDRA HIMATLAL MISTRY	CHANCHAL BA BHUVAN	SANTRAM NAGAR SOCIETY	NADIAD	KHEDA	387001
000037	J02725	JAGDISHBHAI PATEL	33 SINDE COLONY	NAVAPURA		VADODARA	390001
000038	G02619	GOVINDBHAI PARIKH	A/1 RACE COURSE IND SOCIETY	NEAR HARIOM NAGAR		VADODARA	390007
000039	S02672	SATISH PARIKH	B-62 GANGA JAMANA SOCIETY	SUBHANPURA		VADODARA	390007
000040	P02657	PRAKASH MANILAL SURATI	4/4508 KUNVERSING'S ST	BEGUMPURA		SURAT	395003
000041	H02270	HARSHADBHAI CHHABILDAS PATEL	659 TEKARA FALIYA	KATARGAM		SURAT	395004
000042	M03219	MUKESH DESAI	387 GANDHI CHOWK	KATARGAM		SURAT	395004
000043	R03581	RAJIV MANHARLAL PATEL	PRABHU STREET	AT & PO DHARAMPUR	DIST VALSAD GUJARAT	VALSAD	396050
000044	F02017	FARIDA OZER KHAMBATI	70 SARANG STREET			BOMBAY	400003
000045	L02341	LAXMICHAND B SHAH	96 MASJID BUNDER ROAD			BOMBAY	400003
000046	B02235	BASHIR MOHAMMED PATHAN	INDIAN INSTITUTE OF GEOMAGNETISM	COLABA		BOMBAY	400005
000047	P03534	PRIYA DESHPANDE	18-B, SHANAZ	20, NESKAN SEA ROAD		BOMBAY	400006
000048	P03535	PRIYA RAVINDRA DESHPANDE	18-B, SHANAZ	20, NEPEAN SEA ROAD		BOMBAY	400006
000049	L02251	LYNETTE REBELLO	F 25 PEARL HOUSING SOCIETY	DR AMBEDKAR ROAD DADAR		BOMBAY	400014
000050	B02518	BHASKAR TATYA CHAVAN	4 USHA PALIKAVRINDA COOP H S LTD	SASMIRA MARG WORLI		BOMBAY	400025
000051	T02316	TARAMATI HARIRAM ISRANI	C/O MISS.T. Bhide	11, SNEHA SAGAR	PRABHADEVI	BOMBAY	400025

000052	S05284	SHANKAR NAIK	PATIL WADI SHED 1/13	N C KELKAR ROAD DADAR		BOMBAY	400028
000053	S00248	SHEILA L MANGHNANI	C/O HOTEL GODWIN,	41, GARDEN ROAD,	COLABA,	BOMBAY	400039
000054	IN30216410343466	JANABAI D MANE	6 / 233	PMGP COLONY	MANKHURD	MUMBAI	400043
000055	I02033	INDER KUMAR SHARMA	FLAT NO.24, JUHU URVASHI CO-OP HSG.	SOCIETY,LTD.,B/H UCO BANK,PLOT NO.3	ROAD NO.10,JUHU VILE PARLE DEVP.SCH	BOMBAY	400049
000056	S05096	SURESH LAKSHMAN MATHUR	6 MANSHA BLDG	11 UNION PARK KAUR		BOMBAY	400052
000057	C00046	CHIRANJILAL D.PODAR	SHREE BLDG., NO.17, JUHU CORNER,	S.V.ROAD, SANTACRUZ (WEST)		BOMBAY	400054
000058	C02528	CHIRANJILAL D PODAR	SHREE BLDG., NO.17, JUHU CORNER,	S V ROAD SANTACRUZ WEST		BOMBAY	400054
000059	K04386	KISHOR D DOSHI	11- NARENDRA APTS.	SAROJINI ROAD	VILE PARLE (WEST)	BOMBAY	400056
000060	S03745	SUBHASH CHAND JAIN	A 24 INDRA DARSHAN FOUR BUNGLOWS	ANDHERI VERSOVA ROAD ANDHERI W		BOMBAY	400058
000061	R03924	RAMAKANT GANGARAM WALKE	FLAT NO 31 6TH FL SHAKTI BLDG	SIR M V CROSS RD ANDHERI E		BOMBAY	400093
000062	S06477	SAPAN BHAGWANDAS PARIKH	BLOCK NO.A/24, ROOM NO.93	SIDDHARTH NAGAR	GOREGAON WEST	BOMBAY	400104
000063	IN30051314394825	MANIKCHAND HARAKCHAND DAGLIYA	39 D GULTEKADI VIJAY APARTMENTS	SHANKAR SETH ROAD	PUNE	MAHARASHTRA	411037
000064	M04100	MEENA SHETH	102, DHOOT CENTRE	NR BADVE PUMP KOTHI		AHMEDNAGAR	414001
000065	U02234	UDAY KRISHNARAO PATIL	AT & POST ANKALKOP			SANGLI	416316
000066	J02287	JAYA KHONA	4/14 BHAGYODAYA SOCIETY	RAM NAGAR DOMBIVLI EAST		BOMBAY	421201
000067	A04144	ASHWINI PATE	'ASHWINI HOSPITAL'	PANDIT COLONY	SHARANPUR ROAD	NASIK	422002
000068	N03383	NILESH PATE	ASHWINI HOSPITAL	PANDIT COLONY	SHARANPUR ROAD	NASIK	422002
000069	S05210	SURESHKUMAR SHRINIWAS	AGRAWAL C/O STAR PAPER MART	HANDLOOM MARKET GANDHIBAGH		NAGPUR	440002
000070	S04745	SHANTA RANI KAPOOR	11 LAKE VIEW HOUSING SOCTY	AMRAVATI ROAD		NAGPUR	440010
000071	S04879	SHYAMKUMAR DWARKADAS PALDIWAL	JAJU CHOWK	YAVATMAL		YAVATMAL	445001
000072	R04342	RAJESH MOOLCHANDANI	2ND FLOOR, DIDHI SIDHI APARTMENT	33/1, RACE COURSE ROAD		INDORE	452003
000073	A03142	AVINASH CHINTAMAN BEDEKAR	A C BEDEKAR B-25 MPEB COLONY RAMPUR			JABALPUR	482008
000074	V02267	VEERA LAXMI KONDURU	8-11-1	J P N ROAD		WARANGAL	506002
000075	IN30102221326748	V V SAILAJA	D NO 18 362	C \ O SRI LAKSHMI GEN STORE	CHINNA BAZAR	NELLORE	524001
000076	J03155	J DIWAKAR	287, 38TH.CROSS,	8TH BLOCK,	JAYANAGAR,	BANGALORE	560082
000077	M03362	M NARAYANA ADIGA	DURGA SADAN 60	IIND MAIN 9TH CROSS	C T BED ROAD BSK IIIRD STAGE	BANGALORE	560085
000078	R03729	RASHMI JALAN	C/O HIRALAL KISHAN KUMAR	135, LINGHI CHETTY STREET	2ND FLOOR	MADRAS	600001
000079	A00056	ANJU VARMA	NO.17, AGASTHESHWARA NAGAR	HALLS RD., KILPAUK GARDEN,		MADRAS	600010
000080	M00074	MANHARAN PRASAD VARMA	NO.17, AGESTHESHWARA NAGAR	HALU RD., KILPAUK GARDEN		MADRAS	600010
000081	U02241	UMA GRANDHI	NO 7 IST MAIN ROAD	W I COLONY KODAMBAKKAM		MADRAS	600024
000082	V00025	V.K.S.KRISHNAN	ELKE HOUSE	11A, SOUTH BEACH AVENUE	MRC NAGAR	MADRAS	600028
000083	A03352	ANURADHA NARAYANAN	18-A, GINNING FACTORY ROAD	SINGANALLUR	AGRAHARAM	COIMBATORE	641005
000084	S03066	SHANTI DEVI CHOUDHARY	FLAT NO 38,	52-A SHAMBHU NATH PANDIT ST.,		CALCUTTA	700025
000085	1301240000028631	ORTEM SECURITIES LIMITED	59 BENTICK STREET	FIRST FLOOR		CALCUTTA	700069
000086	1204440000147984	RUDRA PRATAP SINGH	17, BON BEHARI BOSE ROAD	HOWRAH		HOWRAH	711101
000087	M02946	MEERA BISHAYEE	C/O LATE PARAMANANDA BISHAYEE	PO MEMARI DIST BURDWAN WEST BENGAL	BURDWAN	ASANSOL	713146
000088	IN30210510063442	KALAWATI LAKHOTIA	C/O PRADIP LAKHOTIA	(OPP TO MAHARAJA RESTURANT)	2ND FLOOR, S. F. ROAD	SILIGURI	734405
000089	P03131	PUSHRAJ CHORARIA	SOHAN LAL SUMERMAL	M.S ROAD, FANCY BAZAR	GUWAHATI	GUWAHATI	781001
000090	S04980	SUDHIR KUMAR	UNION BANK OF INDIA PATNA MAIN ABHAY	BHAWAN FRASER ROAD		PATNA	800001
000091	P03845	PUSHPA DEVI GARODIA	GARODIA BHAWAN	JHAUGANJLANE		PATNA	800008
000092	R03671	RAMESH KUMAR	C/O SWASTIK CHEMICALS	NEW ROAD CHOWK		PATNA	800008
000093	A04661	ANANT THAKUR	ARANT THAKUR	NEW NAGRA TOLI		RANCHI	834001